



Newton Lang Childcare

Bishop Chavasse Booking form 2023/2024

FULL NAME OF CHILD 1 _____ Year _____

FULL NAME OF CHILD 2 _____ Year _____

SCHOOL Bishop Chavasse

CHILD 1 DATE OF BIRTH ____/____/____ CHILD 2 DATE OF BIRTH ____/____/____

HOME ADDRESS

_____ POSTCODE _____

PARENT/CARER name _____

Home Tel. no: _____ Work Tel. no: _____

Mobile Tel. no: _____ Email: _____

Password to be used upon collection _____

START DATE / /	Please tick the days you require: EVERY				
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
AFTER SCHOOL CLUB (Term Time Only) <input checked="" type="checkbox"/>					
EXCEPT List any specific dates you do not require					

We do not charge for non-attendance on INSET days and will credit you for these days if they are not known at the time of invoicing.

PLEASE NOTE: ALL PLACES BOOKED WILL BE CHARGED FOR WHETHER YOUR CHILD ATTENDS OR NOT unless you give us 10 days' notice of non-attendance. I agree to the payment & booking terms.

Signed: _____ Dated: _____

Please send your completed form to: Natalie Lang, 15 Pellings Rise, Crowborough, East Sussex, TN6 2RZ or email to newtonlangcc@gmail.com



Newton Lang Childcare

Term 1	
Staff INSET day (<i>no children</i>)	Friday 1 st September 2023
Start of term	Monday 4th September 2023: Years 1-6 only Home visits for EYFS children
Start of term for EYFS children	Monday 11 th September 2023
End of term	Friday 20 th October 2023
Half term	Monday 23 rd October – Friday 27 th October
Term 2	
Staff INSET day (<i>no children</i>)	Monday 30 th October 2023
Start of term	Tuesday 31st October 2023
End of term	Friday 15 th December 2023
Christmas holidays	Monday 18 th December 2023 – Tuesday 2 nd January 2024
Term 3	
Staff INSET day (<i>no children</i>)	Tuesday 2 nd January 2024
Start of term	Wednesday 3rd January 2024
End of term	Friday 9 th February 2024
Half Term	Monday 12 th February 2024 – Friday 16 th February 2024
Term 4	
Start of term	Monday 19th February 2024
End of term	Thursday 28 th March 2024
Good Friday (bank holiday)	Friday 29 th March 2024
Easter Monday (bank holiday)	Monday 1 st April 2024
Easter holidays	Tuesday 2 nd April 2024 - Friday 12 th April 2024
Term 5	
Start of term	Monday 15th April 2024
May bank holiday	Monday 6 th May 2024
End of term	Friday 24 th May 2024
Half term	Monday 27 th May 2024 – Friday 31 st May
Term 6	
Start of term	Monday 3rd June 2024
End of term	Friday 19 th July 2024
School closed for children*	Monday 22 nd July 2024
School closed for children*	Tuesday 23 rd July 2024

<https://www.bishopchavasseschool.org.uk/term-dates/>

Terms: Fees are payable monthly in advance. We will not charge you for an Inset day. If an Inset day is not known at the time of invoicing, we will credit you for the day. **We require 10 days' notice for a change or cancellation of a day booked above without which you will be charged.** We will adjust and send you an amended invoice for any changes but this will usually only happen once a month or on request. Please notify us of changes in writing, by text message or email. Non receipt of invoice is no excuse for non-payment of fees. **Late payment of fees will incur an administration fee of £5.00 per week until payment is received** and we reserve the right not to admit your child/children until all fees and surcharges have been received in full. A late collection fee of £5.00 per 15 minutes or part thereof is payable after 6.30pm. We accept payment by childcare vouchers or direct bank transfer. Payments by cheque and cash deposits incur additional banking charges. Please discuss with us if you have any questions.