

Claremont Primary School

Booking form 2023/2024

FULL NAME OF CHILD 1 Year

FULL NAME OF CHILD 2 Year

CHILD 1 DATE OF BIRTH / / CHILD 2 DATE OF BIRTH / /

HOME ADDRESS

POSTCODE PARENT/CARER name

Home Tel. no: Work Tel. no:

Mobile Tel. no: Email: l

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **START DATE**  **/ /20** | **Please select ‘Y’ for the days you require: EVERY** | | | | |
| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** |
| BREAKFAST CLUB: |  |  |  |  |  |
| EXCEPT  List specific dates: |  |  |  |  |  |
|  | | | | | |
| AFTER SCHOOL CLUB: |  |  |  |  |  |
| EXCEPT  List specific dates: |  |  |  |  |  |

**We do not charge for non-attendance on INSET days and will credit you for these days if they are not known at the time of invoicing.**

**PLEASE NOTE: ALL PLACES BOOKED WILL BE CHARGED FOR WHETHER YOUR CHILD ATTENDS OR NOT unless you give us 10 days’ notice of non-attendance. I agree to the payment & booking terms.**

Signed: Dated:

Please send your completed form to: Natalie Lang, 15 Pellings Rise, Crowborough, East

Sussex, TN6 2RZ or email to newtonlangcc@gmail.com

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https://claremont.kent.sch.uk/term-dates

| **September 2023 to August 2024** | | |
| --- | --- | --- |
| **Term** | **Start date** | **End date** |
| Summer school holiday | Monday 24 July 2023 | Thursday 31 August 2023 |
| Term 1  *Pupils return*  INSET day  INSET day | Friday 1 September 2023  *Tuesday 5th September*  Friday 1 September 2023  Monday 4 September 2023 | Friday 20 October 2023 |
| Autumn school holiday | Monday 23 October 2023 | Friday 27 October 2023 |
| Term 2  INSET day | Monday 30 October 2023  Monday 27 November 2023 | Friday 15 December 2023 |
| Christmas school holiday | Monday 18 December 2023 | Monday 1 January 2024 |
| Term 3  *Pupils return*  INSET day | Tuesday 2 January 2024  *Wednesday 3rd January*  Tuesday 2 January 2023 | Friday 9 February 2024 |
| February school holiday | Monday 12 February 2024 | Friday 16 February 2024 |
| Term 4 | Monday 19 February 2024 | Thursday 28 March 2024 |
| Spring school holiday | Friday 29 March 2024 | Friday 12 April 2024 |
| Term 5  INSET day | Monday 15 April 2024  Monday 6 May 2024 | Friday 24 May 2024 |
| May school holiday | Monday 27 May 2024 | |
| Term 6  *Pupils return*  INSET day | Monday 3 June 2024  *Tuesday 4th June*  Monday 3 June 2024 | Tuesday 23 July 2024 |

**Terms:** Fees are payable monthly in advance. We will not charge you for an Inset day. If an Inset day is not known at the time of invoicing, we will credit you for the day. **We require 10 days’ notice for a change or cancellation of a day booked above without which you will be charged.** We will adjust and send you an amended invoice for any changes, but this will usually only happen once a month or on request. Please notify us of changes in writing, by text message or email. Non receipt of invoice is no excuse for non-payment of fees. **Late payment of fees will incur an administration fee of £5.00 per week until payment is received,** and we reserve the right not to admit your child/children until all fees and surcharges have been received in full. A late collection fee of £5.00 per 15 minutes or part thereof is payable after 6.30pm. We accept payment by childcare vouchers or direct bank transfer. Payments by cheque and cash deposits incur additional banking charges. Please discuss with us if you have any questions.

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